

**TEXAS PHILATELIC ASSOCIATION, INC.**  
"Friendship Through Philately"

**Texas Philatelic Association, Inc.**  
**Board of Directors Meeting**  
**Saturday, September 18, 2004, 9:00 a.m.**  
**Humble Civic Center**  
**Humble, Texas**

MINUTES

President Jane King Fohn called the Texas Philatelic Association Board of Directors Meeting to order at 9:00 a.m. on Saturday, September 18, 2004 at the Humble Civic Center, Humble, Texas.

Board of Directors Members Present:

Jane King Fohn, President  
Arthur P. von Rey, 1st Vice President  
Raymond E. Whyborn, 2nd Vice President  
Lyle Boardman, Treasurer  
Carol G. Arndt, Secretary  
R.M. Arndt, Director (2008)  
James Berryhill, Director (2008)  
Denise Stotts, Director (2006)  
George I. Woodburn, Director (2006)  
Arthur W. Zeitler, Director (2006)

Others Present:

Tom Koch  
Patrick J. Ryan

Board of Director Members Absent:

Robert J. Joyce, Past President  
Jay B. Stotts, Director (2008)

Minutes of the April 3, 2004 Board of Directors Meeting and the April 3, 2004 Special Board Meeting – Constitution and Bylaws were previously distributed to the membership. Motion made by R.M. Arndt to waive the reading of the minutes, seconded by George Woodburn. The motion passed.

Jane King Fohn gave the President's Report (Attachment 1). Currently there is a search for a new editor of The Texas Philatelist. There has been little activity on the TPA Archives. The Annual Report has been returned to the American Philatelic Association.

Lyle Boardman presented the Treasurer's Report (Attachment 2). The Financial Statement indicates a loss at this point but dues are arriving which will counteract the loss. A desk audit was performed by John Karabaic, Austin Stamp Club. Karabaic returned the \$35.00 check he received in payment. Boardman felt would have to find someone to do a second audit and accept payment to make the audit "official." Appropriate forms were returned to the insurance carrier requesting raising the Treasurer's bond to \$50,000.00. The request was denied as the insurance carrier requires two signatures on every check written. Boardman will check with other carriers, including APS, for insurance not requiring two signatures on a check. George Woodburn made a motion to accept the Treasurer's Report, seconded by Raymond Whyborn. Motion passed.

Arthur Zeitler reported on the Young Adult Award (ages 18-35). It has not been awarded, and the question arose whether it should be discontinued. Zeitler made a motion to continue with the award for 2005, seconded by Boardman. The motion passed. Zeitler will prepare a press release for The Texas Philatelist and for Jane Fohn to distribute to the philatelic press. The award also should be publicized within the philatelic organizations to which Board members belong.

R.M. Arndt was appointed Chairman of the 2005 Forcheimer Award Committee. Arndt will appoint two or three more persons to the committee.

Patrick Ryan presented a Membership Report (Attachments 3 & 4). The American Philatelic Society's mailing list was obtained. Approximately 1,583 applications were mailed September 1, 2004 to the Texas residents belonging to the APS. Limited funding precluded sending applications to surrounding states. To-date 32 new members have enrolled. Arthur Zeitler moved to accept the report, George Woodburn seconded the motion. The motion passed.

Arthur von Reyn gave the Webmaster Report. There are approximately 300 to 350 hits per month, and the hits are increasing each month. He has added the minutes of the meeting to the website. In addition, the website is set up for an on-line auction should the membership desire an auction.

Denise Stotts presented a report on the status of Exhibit Medals (Attachment 5), listing medals on hand, medals awarded at TEXPEX 2004, and costs of replacement medals. Denise Stotts made a motion to accept the report, Raymond Whyborn seconded the motion. Motion passed.

The revised Constitution and Bylaws of the Texas Philatelic Association were presented to the Board of Directors by Patrick J. Ryan. Ryan gave Robert Joyce's, Chairman of the Constitution and Bylaws Committee, apologies for being unable to attend the Board meeting. A motion was made by R.M. Arndt to accept the Texas Philatelic Association's revised Bylaws (Attachment 6), seconded by Jane King Fohn. The motion passed. A motion was made by Lyle Boardman to accept the Texas Philatelic Association's revised Constitution (Attachment 7), and turn it over to the Texas Philatelic Association's Secretary for appropriate action. The motion was seconded by Jane King Fohn, and passed. A motion was presented by Lyle Boardman, seconded by Arthur Zeitler, to thank the Constitution and Bylaws Committee, Robert Joyce, Chairperson, Patrick Ryan and Jane King Fohn, for all their hard work. The motion passed.

The Board Chairperson reminded Board members to begin thinking about officer nominations for 2006. Robert Joyce was appointed Nomination Committee Chairperson.

Jane Fohn discussed the TPA Membership Directory. There are some federal regulations (Privacy Act) which requires permission of the listee prior to listing them on any membership list or directory. It was pointed out there is a place on the TPA application to indicate whether or not a person wants to be listed in the Membership Directory. This choice will also be placed on the renewal notice mailed to members. The TPA Membership Directory is produced in even years.

Raymond Whyborn made a motion to adjourn the meeting, George Woodburn seconded, and the motion passed. The meeting was adjourned.

Respectfully submitted,

Carol G. Arndt  
Secretary

Next Meeting: Saturday, April 9, 2005. Double Tree Hotel, Dallas, Texas.

# TEXAS PHILATELIC ASSOCIATION, INC.

## "Friendship Through Philately"

TEXAS PHILATELIC ASSOCIATION, INC.  
Board of Directors Meeting  
Saturday, September 18, 2004 at 9:00 a.m.  
Humble Civic Center  
Humble, Texas

### MEMORANDUM

TO: Officers, Board of Directors, and members of the Texas Philatelic Association

DATE: September 18, 2004

RE: a. *The Texas Philatelist*  
b. Advertising in *The Texas Philatelist*  
c. TPA Archives  
d. American Philatelic Society Representative

a. *The Texas Philatelist* continues to be produced and mailed in San Antonio at present. Currently there is a search for a new editor. After twenty years, it is time that the journal has an editor with new ideas, and computer expertise.

b. Advertising in *The Texas Philatelist* will be included in the treasurer's report.

c. TPA Archives—little activity.

d. American Philatelic Society Representative. The annual report form was completed and returned to headquarters with a copy of our 2004-2005 Membership Directory. APS uses our Directory to recruit new members, and in turn we receive addresses of their members for our recruitment program.

Jane King Fohn, President  
Texas Philatelic Association, Inc.

**TEXAS PHILATELIC ASSOCIATION  
FINANCIAL CONDITION**

**Balance Sheet**

Assets:	<u>12/31/2003</u>	<u>9/21/2003</u>	<u>9/15/2004</u>
Cash & Bank Accounts	\$18,870.57	\$17,233.69	\$17,314.52
Bulk Mail Deposit	0.00	189.85	347.94
<b>Total Assets:</b>	<b>\$18,870.57</b>	<b>\$17,423.54</b>	<b>\$17,662.46</b>
Liabilities:	0.00	0.00	0.00
<b>Total Liabilities:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Assets and Liabilities:</b>	<b>\$18,870.57</b>	<b>\$17,423.54</b>	<b>\$17,662.46</b>

**Income Statement**

Income:	<u>2003</u>	<u>At 9/21/2003</u>	<u>At 9/15/2004</u>
Membership Dues	\$4,023.00	\$980.00	\$2,835.00
Philatelist Advertising	429.60	429.60	442.50
For Foundation	0.00	-15.99	0.00
Interest Income	225.53	163.69	130.48
Miscellaneous	0.00	0.00	0.00
<b>Total Income:</b>	<b>\$4,678.13</b>	<b>\$1,557.30</b>	<b>\$3,407.98</b>
<b>Expenses:</b>			
Auction Expenses	\$0.00	\$0.00	\$0.00
Board of Directors Expenses	100.00	100.00	100.00
Bulk Mail Permit Fee	169.99	150.00	150.00
Bulk Mail Imprint Fee	0.00	0.00	0.00
Directory Expense	0.00	0.00	102.84
Editor's Expense	105.75	34.60	0.00
Member Retention	126.65	27.60	875.41
New Member Recruiting	27.60	0.00	0.00
Prepare Texas Philatelist	3,811.88	2,607.40	2,812.00
Secretary Expense	13.75	13.75	0.00
Taxes & Licenses	25.00	25.00	0.00
Texas Philatelist Postage	740.84	489.31	575.74
TPA Christmas Cover Contest	0.00	0.00	0.00
Treasurer Expense	0.00	0.00	.10
Misc.	0.00	0.00	0.00
<b>Total Expenses:</b>	<b>\$5,121.46</b>	<b>\$3,447.66</b>	<b>\$4,616.09</b>
<b>Net Income (Loss):</b>	<b>(\$443.33)</b>	<b>(\$1,890.36)</b>	<b>(\$1,208.11)</b>

**TEXAS PHILATELIC ASSOCIATION FOUNDATION  
FINANCIAL CONDITION**

**Balance Sheet**

Assets:	<u>12/31/2003</u>	<u>9/21/2003</u>	<u>9/15/2004</u>
Cash & Bank Accounts	\$18,562.58	\$17,470.60	\$18,120.61
<b>Total Assets:</b>	<b>\$18,562.58</b>	<b>\$17,470.60</b>	<b>\$18,120.61</b>
Liabilities:	0.00	0.00	0.00
<b>Total Liabilities:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Assets and Liabilities:</b>	<b>\$18,562.58</b>	<b>\$17,470.60</b>	<b>\$18,120.61</b>

**Income Statement**

Income:	<u>2003</u>	<u>At 9/21/2003</u>	<u>At 9/15/2004</u>
Donations	\$1,825.00	\$298.00	\$319.95
Interest Income	223.81	160.85	138.05
Divident Income	200.04	150.03	150.03
Donation Auction	0.00	0.00	0.00
Other Income	0.00	0.00	0.00
<b>Total Income:</b>	<b>\$2,248.85</b>	<b>\$608.88</b>	<b>\$608.03</b>
Expenses:			
Support for TEXPEX	\$1,000.00	\$1,000.00	\$1,000.00
Donations	500.00	100.00	100.00
Awards	50.00	50.00	50.00
TEXPEX Awards	368.89	320.90	0.00
Website Rental	90.63	90.63	0.00
Treasurer Expenses	0.00	0.00	0.00
<b>Total Expenses:</b>	<b>\$2,009.52</b>	<b>\$1,461.53</b>	<b>\$1,050.00</b>
<b>Net Income (Loss):</b>	<b>\$239.33</b>	<b>(\$852.65)</b>	<b>(\$441.97)</b>

**TPA Membenhip Drive and Dues Status**

New Members - paid for 2004 only	8
New Members - paid for 2004 and 2005	21
New Life Members	3
<hr/>	
Total New Members	<b>32</b>
Prior Members converting to Life	2
Other dues-paying Members	94
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Total paid as of 9/16/2004	128

Members that pay \$6.00 are contacted to submit an additional \$7.00 per the membership application.

# TEXAS PHILATELIC ASSOCIATION, INC.

10325 Little Sugar Creek  
Converse, Texas 78109-2409  
September 6, 2004

Lyle Boardman, Treasurer  
Texas Philatelic Association  
3916 Wyldwood Road  
Austin, Texas 78739-3005

Dear Lyle,

This letter includes the the bills for Pat Ryan's membership campaign. I did the running and paid the bills. There were 1,583 letters mailed to American Philatelic Society members in Texas. The APS sent TPA labels at no cost.

Following are the bills:

Pronto Publishing & Printing (1,700 Envelopes)	\$117.99
United Copy Service (Printing and Folding)	7.36
United Copy Service (1,580 Printing and Folding)	324.97
United States Postal Service (Postage)	<u>419.49</u>
	869.81

I will have the leftover envelopes when I see you at the Greater Houston Stamp Show.

Best wishes,

Jane King Fohn, President  
Texas Philatelic Association

Enclosure

**AWARDS REPORT - Sept 14, 2004**

Texpex medals on hand as of September 14,2004:

Gold	18
Vermeil	11
Silver	19
Silver/bronze	20
Bronze	26

Medals used at Texpex 2004:

Gold	7
Vermeil	15
Silver	4
Silver/bronze	5
Bronze	2

Cost per medal will be \$6.70 (including box). The price break is 15 cents each when 100 are ordered. Because they do tarnish over time and they are not cost effective to refurbish, I do not recommend keeping a large supply on hand. The price break is not significant enough to warrant placing a large order. Therefore, I recommend, based on past annual usage, that we order 4 gold, and 9 vermeil for the 2005 show. I have charted the medal usage since 1997, and this will give us enough based on past usages, plus some extras.

Respectfully submitted,

Denise Stotts  
Awards Chr.

Attachment 6

**See “TPA Bylaws (Proposed)” on the “Resources” page of the TPA website.**

Attachment 7

**See “TPA Constitution (Proposed)” on the “Resources Page of the TPA website.**